

**Lancaster County Adult Probation and Parole Services
Reintegration Plan PHASE 4 COVID-19
Last updated: 09/10/2020**

	ONSITE	REMOTE/VIDEO	SUSPENDED/CANCELLED
<p>Phase 4 (Effective September 8, 2020)</p>	<ul style="list-style-type: none"> • All persons entering 40 E. King Street must wear a mask and will have their temperature taken. Anyone with a temperature of 100.4 and above will be not be permitted in the building. • Clients will be asked screening questions when entering regarding if they have or are experiencing symptoms related to CoVid-19. • Clients must use hand sanitizer when entering and wear a facemask while in 40 E. King street. • Clients will maintain social distancing and chairs will be spaced in the main floor lobby area per CDC/OSHA recommendations. • The front elevator will be utilized for clients traveling to the floor they are instructed to. The front stairs will be used as the exit flow. ADA rules will be the only exception for someone using the front elevator to exit the building. • Staff/Unit start/end times will be staggered. • Scheduled appointments/meetings will be staggered and held in individual offices. • Treatment Court meetings/court sessions will be held in the Courthouse 	<ul style="list-style-type: none"> • Court Reporting Network (CRN) assessments • Client appointments may be conducted by phone/email. • Collections payments via online, by mail, and by drop-off in the mail slot at 40 E. King Street. • Pre-Sentence Investigation (PSI) Interviews and Reports • Violation paperwork • Staff meetings (via Microsoft Teams or Lifesize) • SCRAM (Alcohol Monitoring Anklet) installs will be completed at Vigil Net (36 East King St., Lancaster,PA) • Probation/Parole Violation (PV) Hearings held via Life Size video conferencing. 	<ul style="list-style-type: none"> • Probation officer use of satellite offices • APPS DVIG

Lancaster County Adult Probation and Parole Services
Reintegration Plan PHASE 4 COVID-19
Last updated: 09/10/2020

	<ul style="list-style-type: none">• Field/Community visits will be permitted (Officers will wear masks while conducting a field visit)• Pre-Parole intakes will be completed at LCP. 3 Pre-Parole officers will be at LCP Monday through Thursday and 2 on Fridays.• In-person payments at CEU.• Some violation and other hearings may be conducted in person at a judges' request.• Interstate/Intercounty transfer applications will be completed.• Drug testing will be conducted.• APPS Alcohol Highway Safety Classes (Online is permitted)• State Certifications for supervision.• Megan's Law registration		
--	---	--	--